



	<h1 style="margin: 0;">D.C. METRO RAIDERS BOOSTER CLUB</h1> <h2 style="margin: 0;">BYLAWS</h2>
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**Article I. Name and Mission**

**A. Name**

The name of this organization shall be the DC Metro Raiders Booster Club (the "Club").

**B. Mission**

The mission of the Club is to promote and celebrate the Oakland Raiders NFL football team, and to operate as a non-profit voluntary group raising donations for two annually-designated charitable causes.

**Article II. The D.C. Metro Raiders Booster Club Intended Use of the Raiders' Logo**

The D.C. Metro Raiders Booster club will use their own logo for official Club business in regard to Club letterheads, newsletters, checks, membership cards, mailing documents and club tee shirts. All intended use of the official Oakland Raiders' logo will be preapproved by the Club's advisor, Morris Bradshaw, of the Oakland Raiders organization.

**Article III. Membership**

**A. Any person aged 21 and above may apply to become a member in good standing of the Club by sending written notification to the Executive Director containing their name, address, phone number(s), e-mail address (if any) and a check or money order payable to the DC Metro Raider Booster Club. Only after receipt of dues by the Club is a member considered in good standing. An acknowledgment and membership card will be sent or given to the member, and the Executive Director will add their name to the official Club membership roster. Only members in good standing may run for office, speak at membership or Board meetings, vote in Club elections and supervise Club events and activities.**

**B. Associate member status will be granted to any person aged 20 and below who applies for membership.**

**C. Honorary lifetime membership are hereby given to Al Davis, Morris Bradshaw, Al LoCasale of the Oakland Raiders organization and to the Chapter Founder Sean Carr. The Board may grant honorary lifetime memberships by a majority vote**



to a former Oakland Raider player or any individual who has demonstrated outstanding leadership or commitment to the Club.

#### **Article IV. Fiscal Year**

The club's fiscal year will begin January 1 and end on December 31<sup>st</sup> of the same year. **The books and records of the Club will be closed on December 31 of each fiscal year. All financial, membership and other Club matters that have not been raised in writing by December 31 shall not be considered by the Board or the membership after that date, with the exception of violations of the Code of Conduct listed in Article V, Section B.**

#### **Article V. Code of Conduct**

**A. All Club members are subject to the Raider Fan Code of Conduct issued by the Oakland Raiders. The Code appears on the Club's website and it is the responsibility of each member to read the Code annually.**

**B. In addition, any club member who instigates or participates in actions which jeopardize the official booster club status of the Club or the safety of its members may be expelled by a majority vote of the Board of Directors. Such actions include, but are not limited to: (1) illegal use of the Oakland Raiders logo or name; (2) unauthorized use of the DC Metro Raiders Booster Club logo or name; (3) unlawful acts committed while participating in Club activities; (4) unprovoked physical attack on other Club members or their guests for any reason; (5) failure to follow the Club bylaws on two or more occasions; or (6) theft or misuse of Club funds.**

**C. The Executive Director must notify the charging party or parties in writing of the date the Board will hear the complaint. The Board may, at its discretion and by majority vote, dismiss the charges or, if the charges are sustained, warn, suspend or expel a member from the Club. All charges must be documented (in writing or through witnesses) by the Club or Board member(s) making the charges. Failure by the complaining party to appear on the specified date will result in the complaint being dismissed, and the charges may not be brought up again. Failure by the party being charged to appear (without good cause) will result in immediate expulsion.**

#### **Article VI. Board of Directors**

**A. The Club's Board of Directors (the "Board") shall consist of six members, two each from the District of Columbia, Maryland and Virginia, and all must be members in good standing. The Board shall also consist of a separately-**



elected Chairman and an Executive Director appointed by a majority vote of the Board. The Executive Director will not have a Board vote and the Chairman will only vote in cases of ties. One (1) alternate Board member will be appointed by each region and will be eligible to vote only when sitting in for an absent Board member from that region.

B. Board elections shall take place at the expiration of terms. Each Board member shall serve no more than two (2) consecutive two-year terms. In the event no nominee is produced for a vacant Board position, the current Board member may run for another one-year term. No Board member shall serve in the same capacity for more than five years. It is the duty of each Board member to develop leadership in their regions for the purpose of preparing individuals to serve on the Board at a future date. There will be no term limitation imposed on alternate Board members.

C. The Board shall set policy for the Club, supervise the business and membership affairs of the Club and is responsible for supervision and oversight of the Executive Director. Members of the Board, if necessary to perform their duties, may delegate tasks or functions to other members in good standing in their region. Board members must respond to emails sent by the Executive Director, other members of the Board and members in their regions, jointly hold at least one regional meeting per year, and regularly participate in Club activities.

D. The Board shall form special committees when needed to implement the policies, directives and events they have approved. Such committees shall consist of at least two (2) Board members and two (2) non-Board members in good standing, and shall automatically dissolve when their work is complete. No committee of the Board may set policy or implement actions without prior Board approval.

E. Regularly-scheduled meetings of the Board shall be held during the months of January, April, August and December, with additional Board meetings being called with the consent of the majority of the Board. The Executive Director, a Board member or the Chairman may initiate requests for special meetings. Meetings shall be held either in person or by e-conference, depending on the desire of the majority of Board members.

F. Board members who (1) are unwilling or unable to serve, or (2) fail to attend two (2) consecutive Board meetings without good cause, or (3) repeatedly fail to respond in a timely manner to emails from the Board or members, or (4) fail to actively participate in Club events, may be removed from office at the next regularly-scheduled meeting by a majority vote of the Board. In the event of a removal, the alternate Board member from that region will take his or her place until the next annual membership meeting, where the Board vacancy must be permanently filled.

#### Article VII. Officers of the Board



**A. Chairman**

1. The Chairman of the Board shall be elected by the membership and must be a member in good standing. The Chairman shall, in consultation with the Executive Director, oversee all business and membership affairs of the Club in accordance with Board policy. The Chairman sets the meeting agenda in consultation with other Board members and the Executive Director and chairs Board and Club meetings. The Board may delegate to the Chairman other duties as needed. The Chairman also serves as the primary liaison between the Club, the Oakland Raiders and other official Oakland Raider booster clubs, and shall only vote to break ties on the Board votes.

2. In the event that the Chairman is unable or unwilling to execute his or her duties, or fails to attend two (2) consecutive Board meetings, the Board, by a two-thirds (2/3) vote, can remove the Chairman. If this occurs, the Board must immediately vote in a temporary Chairman from among current Board members who will serve until the next annual election. A vacancy is then created on the Board which will be filled in accordance with Article VI (F).

**B. Executive Director**

1. The Executive Director shall be appointed by the Board and is responsible for implementing the Board policy. He or she must be a member in good standing. He or she is an ex-officio member of the Board, but does not have a vote on the Board or in Club elections. The Executive Director is the custodian of official Club and Board records, sends emails and written communications to members and others on behalf of the Board, and maintains an up-to-date membership roster. The Executive Director shall attend all Board meetings, prepare agendas and keep minutes of such meetings, and may appoint members in good standing to assist him or her with such duties.

2. The Executive Director shall also have charge and custody of all funds. He or she shall give and receive receipts for all financial transactions, issue checks or drafts on behalf of the club, collect membership dues, make deposits and withdrawals to cover Club expenses, manage Club bank accounts, pay Club expenses in accordance with Board policy, and present treasurer's reports to the Board. These duties cannot be delegated to other members.

3. In order to implement the policies and directives of the Board, the Executive Director may appoint members in good standing to assist him or her with such duties. Such appointment powers shall not be limited by the Board except in cases where the member is no longer in good standing or has failed to perform the delegated duties.

4. The Executive Director will supervise all Club elections. He or she may vote on motions, in elections and on general membership issues, but cannot cast a Board vote or run for an elected Club office while remaining the Executive Director. The Executive Director is also responsible for making sure that all



motions, policies and procedures voted upon by the Board or the membership conform with the Club bylaws.

5. If the Executive Director is no longer a member in good standing, or becomes unable or unwilling to perform their duties, or has failed to perform or performed his or her duties poorly, the Board, by a two-thirds (2/3) vote, may remove the Executive Director and appoint a replacement, who cannot come from the ranks of the Board. Removal cannot take place without the immediate appointment of a replacement who is a member in good standing.

#### Article VIII. Dues

A. Membership in the Club shall cost \$40 annually and associate memberships (persons aged 20 and below) will be \$15 annually. Dues shall be paid by cash, or by check or money order made payable to the D.C. Metro Raiders Booster Club, or by Paypal on the website. The Executive Director shall receive and account for all dues payments. No other individual, chapter or affiliate is authorized to collect dues on behalf of the Club.

B. The Board reserves the right to change the amount of membership dues with a majority vote, which change shall not take effect until the next fiscal year. In general, annual membership dues will be used to help defray Club administrative and website costs, as well as to make contributions to designated Club charities.

#### Article IX. Charitable Affiliations

A. Each year at the annual membership meeting, the Club membership will vote on two (2) non-profit charitable organizations that are to receive a minimum donation from the Club of \$50.00 each.

B. The Club must hold at least one charitable event per year, from which charitable donations to the two selected charities will be made. Each region will be responsible for holding at least one charity event or fund-raiser per year. One-half (1/2) of the net proceeds of the event will be given to the Club and the region will retain the other half to defray the cost of the event.

#### Article X. Annual Membership Meeting and Meeting Notice

"A. The annual membership meeting of the Club will take place between September 1<sup>st</sup> and 30<sup>th</sup> of each year. The Executive Director will chair the annual membership meeting, but may delegate the duty to a sitting Board member or member in good standing not running for office. The Executive Director shall notify all members in good standing by e-mail, telephone or mail of the meeting not later than August 1<sup>st</sup>. Notice of the annual membership meeting will also be posted on the



website no later than August 1<sup>st</sup>. The Executive Director shall be responsible for notifying new members of the meeting date and location after August 1<sup>st</sup>.

B. The location of the annual membership meeting will rotate each year, with the first meeting after adoption of these amendments being held in Washington, D.C. in 2008. Northern Virginia will host the next regional meeting in 2009, and Maryland in 2010. The hosting region will be responsible for securing the date and site of the meeting and notifying the Board and the Executive Director no later than July 15<sup>th</sup>. The Board reserves the right to change the location of the annual membership meeting for good cause by majority vote.

C. The agenda for the meeting will be prepared by the Board. Meetings will be run informally and members may speak after being recognized by the meeting Chair. The Club bylaws shall govern all actions at the annual meeting. Roberts Rules of Order (the most recent edition) may only be invoked in the case of a dispute. The member requesting a ruling based on Roberts Rules must immediately give the citation to the rule being invoked or their challenge will be ruled out of order.

#### Article XI. Elections

A. Elections for Chairman of the Board and Board members shall take place at the annual membership meeting. The Executive Director shall supervise and oversee all elections. He or she must count the votes in the presence of two members in good standing not running for office, certify the results and notify the Board and the general membership by email and/or telephone of election results within one (1) week after elections. The newly-elected Chairman and Board members will take office at the beginning of the next fiscal year (January 1).

B. Votes may be cast by proxy or written ballot, by consensus or a show of hands vote. The membership in attendance at the annual meeting will decide which method shall be used. Votes may be cast by written proxy or in person by members in good standing. Proxies must contain the name, address, phone number, email address, handwritten signature and printed name of the member, must clearly authorize the bearer to cast a vote at the annual membership meeting on his or her behalf, and be notarized. Only paid-up members shall be eligible to vote.

C. Candidates for office must be members in good standing, may be nominated in writing prior to the meeting or by a member in good standing from the region at the annual membership meeting. All candidates who wish to run for office must be present at the meeting, unless excused by a majority vote of the Board due to special circumstances. Candidates for office must accept the nomination in orally or writing and may withdraw at any time prior to the election.

D. During the elections, the Chairman of the Board shall always cast the last vote. In the case of a tie vote after the last vote has been cast, the Executive Director will repoll the membership by e-mail and by phone not later than two (2) weeks after the annual membership meeting, and the results shall be given to the



membership by e-mail and/or telephone no later than one (1) month after the annual membership meeting. Election results must be posted on the website not later than one week after they are published by the Executive Director.

E. Only members who reside in a region may run for the region's designated seats on the Board and/or vote for the Board member(s) running from their region. For example, only residents of the District of Columbia may vote for candidates running for the two D.C. seats on the Board. All members are eligible to vote in the Board Chairman election.

F. Special Procedures for the 2008 Annual Election are listed in Appendix A.

## Article XII. Quorum

No Club meeting may take place without a quorum. At least one-half (1/2) of the members in good standing that are listed on the Executive Director's official membership roster at the time of a meeting must be present to constitute a quorum. At least two-thirds (2/3) of the members of the Board (including the Chairman) must be present to constitute an Board quorum.

## Article XIII. Regional Chapters

A. Between January and March of each fiscal year, the Board may vote to recognize regional chapters by a majority vote. The region must hold a special election within one (1) month of Board recognition to elect two (2) members from their region to sit on the Board. All regional elections will be supervised by the Executive Director or a designee not from the region. Regional chapter status may be revoked by the Board if such election is not held.

B. Board members from each region constitute the leadership of the regional chapter. Regional chapters and their leadership shall have the same duties and responsibilities to maintain good conduct and standing as the Club. The bylaws of the Club must be adopted as their own without change. No regional activities or actions regarding the membership can take place without written approval by a majority of the Board (excluding the Board members from the region requesting approval). Board approval in this case can be obtained via email vote. Members of regional chapters must maintain good standing and attend the annual membership meeting in order to vote in elections unless done by written proxy.

C. Regional chapter status may be removed for cause by a majority of the Board. Such cause shall include, but not be limited to, (1) failure to maintain regular contact with the Club or its Board members; (2) theft or misuse of Club funds; (3) repeated failure to follow the bylaws; and (4) lack of participation by Board or chapter members in Club activities over a six-month period. In cases where regional status is removed, the Board members representing those chapters shall be automatically removed from the Board.



#### **Article XIV. Affiliate Chapters**

**A. Affiliate chapters are groups in regions outside the Club's geographic coverage area (DC, Maryland and Virginia) who are in the process of obtaining formal recognition as an official Oakland Raider Booster Club. The Board may recognize an affiliate chapter by majority vote for the purpose of assisting them in the process of obtaining official status.**

**B. Affiliate chapters are not members of the Club, and are not eligible to vote or speak at membership meetings. They may participate as observers at meetings and in Club events, but may not supervise or oversee any Club activities. Members of the affiliate chapter are automatically added to the Club's email list. If a member of an affiliate chapter wishes to pay membership dues, he or she attains the status of a member in good standing of the DC Metro Raider Booster Club and can still maintain membership in the affiliate chapter, but cannot vote for regional Board members.**

**C. Affiliate chapter status may be revoked by a majority vote of the Board, where it can be clearly shown that one or more of the items listed in Article XIII.C have been violated. At the time official booster club status is granted to the affiliate chapter by the Oakland Raiders, affiliate chapter status is automatically ended.**

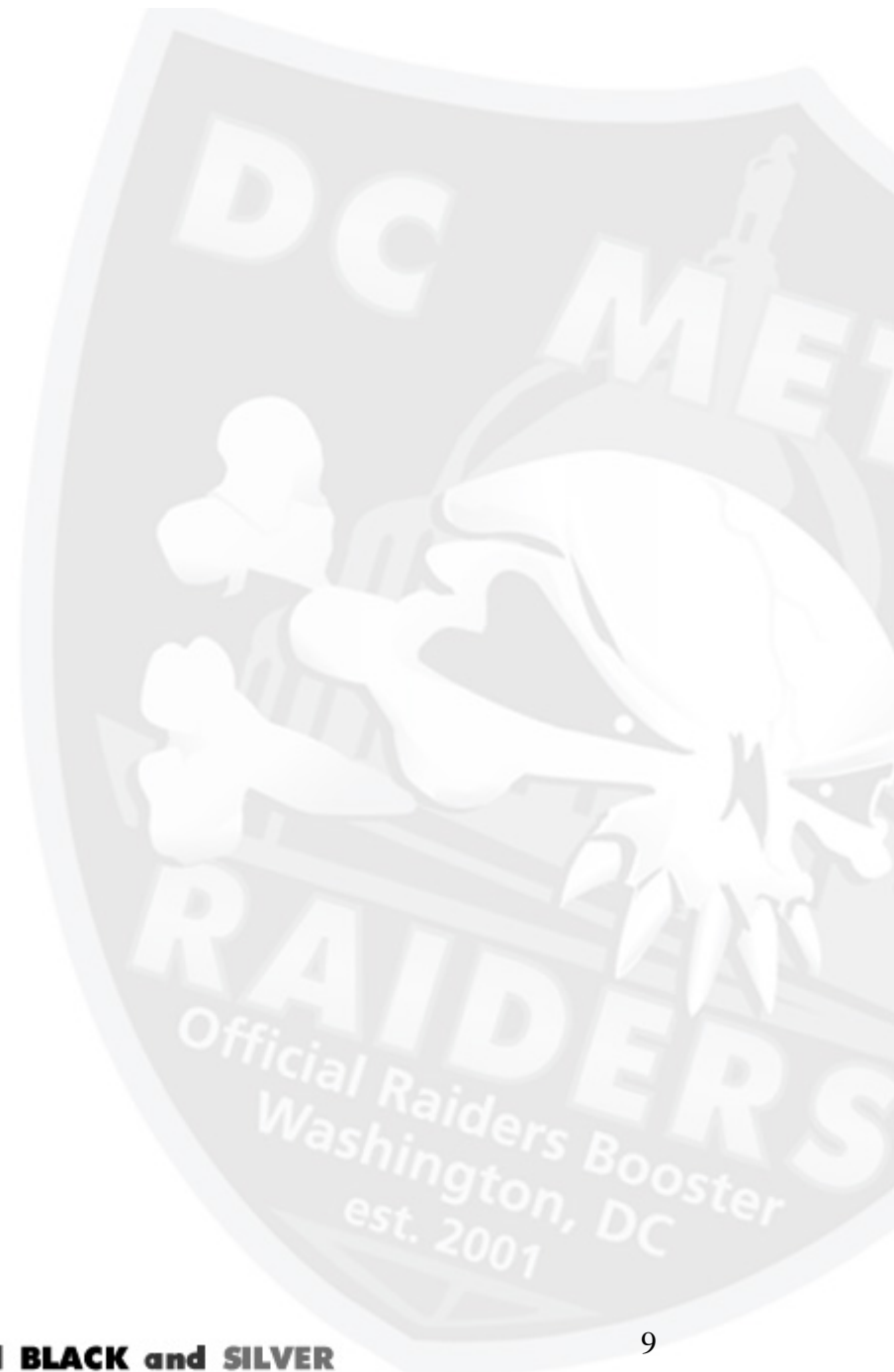
#### **Article XV. Motions and Procedures**

**No motion, policy or procedure may be made at a Board or Club meeting that would conflict with the Club bylaws. If a member believes that a motion, policy or procedure conflicts with the Club bylaws, he or she must raise the issue in writing with the Executive Director and the Board, and the Board must act within one (1) week. If the member's concern is sustained, such motion, policy or procedure must be declared void by the Board. The membership must immediately be notified by email and the ruling posted on the website. The Board, at its discretion, may conform the motion to the bylaws and vote or schedule a membership vote on the newly-revised motion. For purposes of settling disputes regarding procedure at a Board or Club meeting, Roberts Rules of Order may be used.**



### Article XIII. Amendments

The Club bylaws may only be amended by two-thirds (2/3) vote of the membership in attendance at a Club meeting. A special membership meeting may be called by the Board to consider amendments offered between membership meetings.





**APPENDIX A**  
**BYLAWS OF THE DC METRO RAIDERS BOOSTER CLUB**

*Special Procedures for 2008 Election*

1. *Nominations for the following offices must be made and the nomination accepted in writing not later than November 1, 2008: one (1) Chairman of the Board; two (2) Board members each from DC, Maryland and Northern Virginia. All nominations must be made in writing and sent to the Secretary-Treasurer of the Club. The Secretary-Treasurer will publish all nominations by email and on the website between November 1-15, 2008, during which time nominees may email or call members and place a position statement on the website to promote their candidacy.*

2. *The election period for Board members and Chairman shall take place between November 15 and December 1, 2008. Votes may be cast by email or in person at a game day meeting and must be done by secret ballot.*

3. *Election results must be emailed to all members and posted on the website on December 5, 2008. The newly-elected Chairman and Board members must meet before January 31, 2009 to appoint one (1) alternate from their region and an Executive Director by a majority vote. During the period between December 5 and the first meeting, the current president, executive board members and secretary-treasurer will continue to run the organization.*

4. *For the 2008 election only, the member who gets the most votes of the two members nominated from a region shall serve a three-year term, while the other regional member shall serve a two-year term beginning on January 1, 2009. In case of a tie vote, a coin will be tossed to determine which member gets the three-year term.*

5. *Other special election procedures will be posted on the website prior to the election date.*